Subject: - Computer   Class: - III   Teacher: - Mrs. Gurpreet Kaur

Name: _____ Class & Sec: _____ Roll No. _____ Date: 20-07-2020

Q1. Fill in the blanks:

i)   **The keyboard is an _____device designed to type and enter commands into a computer.**

ii) **To type alphabets from A-Z, you use the _____keys.**

iii) **The _____key erases one character to the left of the insertion point (cursor)**

iv) **The_____key creates a blank space when pressed once.**

v)   **To print the signs marked on the upper half of the keys we can use_____ Key.**
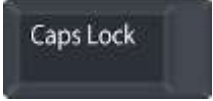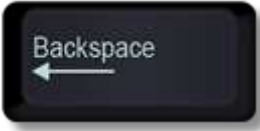
vi) **There are _____arrow keys.**

vii) **Press the mouse button and release it you will hear a_____sound**

Q2. Which rectangular keypad is on the right side of the keyboard?

_____

Q3. Name any five special keys of a keyboard:

_____

_____

_____

Q4. Name the following keys showing in the boxes below:

a) Caps Lock	
b) Enter	
c) Backspace	
d) Delete	
e) Spacebar	
f) Shift	

Answers

Lesson -3

Ans1

i)   **Input**
ii)   **Alphabets**
iii)   **Backspace**
iv)   **Spacebar**
v)   **Shift**
vi)   **Four**
vii)   **Click**

Ans 2   Numeric keypad

Ans 3 Caps lock, Backspace, Delete, Enter, Spacebar

Ans 4

a) **Caps lock Key**
b) **Enter key**
c) **Backspace Key**
d) **Delete Key**
e) **Spacebar Key**
f) **Capslock Key**